



Government of Sindh
Universities & Boards Department
**Benazir Bhutto Shaheed Human Resource
Research & Development Board**

(Mega Initiative Addressing Poverty and Unemployment Through Skill Development)



REQUEST FOR PROPOSALS (RFP)

For Skills Development in Sindh
PHASE-XVII (2026-27)

1. INTRODUCTION & INVITATION

The Benazir Bhutto Shaheed Human Resource Research and Development Board (BBSHRRDB) has been established to undertake research for the development of human resources and to provide a range of long and short-term vocational courses / skill trainings to the unemployed literate and semi-literate male and female youth domiciled in Sindh aiming to combat poverty and unemployment.

This Board invites proposals in accordance with **Sindh Public Procurement Rule-46(2) - Single Stage, Two Envelope Procedure, 2010**, from well-established and experienced training institutes. The institutes must be affiliated with the **Sindh Board of Technical Education (SBTE)**, **Sindh Higher Education Commission** or any other authorized organization / institution holding national or international certification to impart skill development training to the youth preferably aging between **18 to 35 years** in Sindh.

Details of the district wise courses offered for trainings are available in RFP document.

2. IMPORTANT NOTICE REGARDING SUBMISSION METHOD

Proposals shall be submitted exclusively through the Electronic Procurement and Asset Disposal System (EPADS) at sindh.eprocure.gov.pk. Manual submission or physical / sealed paper envelopes will not be accepted.

3. INSTRUCTIONS FOR BIDDERS

- 3.1 **Availability of RFP Document:** The RFP document is available for free download from the EPADS portal (sindh.eprocure.gov.pk) and the BBSHRRDB official website (www.bbshrdb.gos.pk) from the date of publication until the submission deadline.
- 3.2 **Submission Guidelines:** Trade-wise proposals complete in all respects must be submitted only through EPADS as two separate encrypted uploads:
- **Envelope-A:** Technical Proposal
 - **Envelope-B:** Financial Proposal
 - **Deadline:** Before 12:00 Noon on 20th October, 2026
- 3.3 **Physical Submission Requirements:**
- The original Pay Order for the RFP Document Fee (Rs. 1,000/- Non-Refundable) and the original Bid Security (1% of the total bid value), both drawn in favour of Secretary-BBSHRRDB and stamped with the institute's name on the back, must physically reach the Procurement Section, BBSHRRDB at the address below before the opening of Technical Proposals.
 - Scanned copies of both Pay Orders must also be uploaded online with the Technical Proposal on EPADS.
- 3.4 **Opening of Proposals:** Technical Proposals will be opened online via EPADS on the same day at 12:30 P.M. by the Procurement Committee in the presence of bidders or their authorized representatives.



Government of Sindh
Universities & Boards Department
**Benazir Bhutto Shaheed Human Resource
Research & Development Board**

(Mega Initiative Addressing Poverty and Unemployment Through Skill Development)



(Note: In case of an unexpected holiday or administrative emergency, the opening will take place on the next working day at the same time.)

4. MANDATORY ELIGIBILITY CRITERIA (SPP RULE 29)

Interested training institutes must submit proposal documents accompanied by proof of the following mandatory requirements:

- 4.1 Affiliation:** Valid affiliation certificates for the applied trade(s) with verification stamps from the relevant accredited / authorized body (copies of certificates with verification stamp on the back of the original).
- 4.2 Turnover:** Minimum annual turnover of PKR 0.5 million in the last one (01) financial year, supported preferably by audited accounts.
- 4.3 Tax Compliance:** Active Income Tax Return filer with FBR for the last year, along with copy of Tax Certificate.
- 4.4 Sales Tax Registration:** Valid registration certificate with the Sindh Revenue Board (SRB).
- 4.5 Affidavit / Undertaking:** An undertaking on a stamp paper of Rs. 100/- confirming that "Neither the Institute/Organization nor its Owners/Stakeholders have ever been blacklisted, and that all information provided is correct" (as per SPP Rule-35).

5. DISQUALIFICATIONS & RIGHTS OF THE PROCURING AGENCY

- 5.1 Proposals received incomplete, conditional, telegraphic, on non-standard forms, or submitted by institutes blacklisted or terminated in previous phases due to fake registration certificates will stand rejected outright.
- 5.2 Bids must have validity for 90 days from the date of bid opening.
- 5.3 BBSHRRDB shall not be liable for any costs or expenses incurred by bidders in preparing or submitting their proposals.
- 5.4 In accordance with the relevant provisions of the Sindh Public Procurement Rules 2010 (Amended), BBSHRRDB reserves the right to accept or reject any or all proposals (for all trades or specific individual trades) or terminate the procurement process at any time prior to contract award, and the decision shall be final and binding.

8
24-9

DIRECTOR (TRAINING)

Benazir Bhutto Shaheed Human Resource Research and Development Board (BBSHRRDB)

Universities and Boards Department, Government of Sindh

5th Floor, State Life Building No. 3, Dr. Zia-ud-Din Ahmed Road, Karachi, Pakistan

Tel: +92 (21) 99201004-7

Email: procurementdeptbbshrdb@gmail.com

Website: www.bbshrdb.gos.pk | EPADS Portal: sindh.eprocure.gov.pk